



## Notice of discontinuation for transition plan

Retirement Villages Act 1999 (Section 41)

ABN: 86 504 771 740

This form is effective from 11 November 2019

### About this notice

Under the *Retirement Villages Act 1999*, the existing scheme operator of a retirement village must give a notice of discontinuation for a transition plan to the chief executive where:

- the existing scheme operator has previously given a notice about a change of scheme operator (Form 11A) because the scheme operator proposed to transfer control of the retirement village scheme's operation to another person; and
- the existing scheme operator and the new scheme operator have decided not to proceed with the transfer of control of the retirement village scheme's operation.

Penalties may apply to existing scheme operators who do not comply with this requirement.

**Note:** If the existing scheme operator gives this notice of discontinuation to the chief executive, any approved transition plan is no longer approved.

Date this notice given: ..... DD / MM / YYYY

### Part 1 – Retirement village and scheme operator details

<b>1.1 Retirement village name and location</b>	Retirement village name ..... Street address ..... ..... Suburb ..... State ..... Post Code .....
<b>1.2 Scheme operator details</b>	Name of entity that currently operates the retirement village (existing scheme operator) ..... Australian Company Number (ACN) ..... Address of registered office ..... ..... Suburb ..... State ..... Post Code ..... Date entity became operator ..... DD / MM / YYYY

**Part 2 – Decision to discontinue transition**

**2.1 Reason for discontinuing transition**

What is the purpose / reason for discontinuing the proposed transition of control of the retirement village scheme’s operation?

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**Part 3 – Confirmation and signature**

I, (full name) .....

of (address) .....

being the scheme operator of the retirement village or the agent/representative of the scheme operator of the retirement village, certify the information in this notice about cancelling registration is correct as at ..... DD / MM / YYYY.

Position (scheme operator/agent or representative of scheme operator).....

Signature ..... Date ..... DD / MM / YYYY

## Part 4 – Lodgement of notice

Please send the completed notice to the chief executive of the Department of Communities, Housing and Digital Economy.

### By mail:

Regulatory Services  
Department of Communities, Housing and Digital Economy  
GPO Box 690  
Brisbane QLD 4001

### By email:

[regulatoryservices@chde.qld.gov.au](mailto:regulatoryservices@chde.qld.gov.au)

If you require any assistance, please phone Regulatory Services on 07 3013 2666.

## Further information

If you would like more information, contact the Department of Communities, Housing and Digital Economy on 13 QGOV (13 74 68) or visit our website at [www.chde.qld.gov.au/regulatoryservices](http://www.chde.qld.gov.au/regulatoryservices)

### Regulatory Services, Department of Communities, Housing and Digital Economy

Regulatory Services administers the *Retirement Villages Act 1999*. This includes investigating complaints and alleged breaches of the Act.

Department of Communities, Housing and Digital Economy

GPO Box 690, Brisbane, QLD 4001

Phone: 07 3013 2666

Email: [regulatoryservices@chde.qld.gov.au](mailto:regulatoryservices@chde.qld.gov.au)

Website: [www.chde.qld.gov.au/regulatoryservices](http://www.chde.qld.gov.au/regulatoryservices)

### Queensland Law Society

Find a solicitor

Law Society House

179 Ann Street, Brisbane, QLD 4000

Phone: 1300 367 757

Email: [info@qls.com.au](mailto:info@qls.com.au)

Website: [www.qls.com.au](http://www.qls.com.au)

### Queensland Civil and Administrative Tribunal (QCAT)

This independent decision-making body helps resolve disputes and reviews administrative decisions.

GPO Box 1639, Brisbane, QLD 4001

Phone: 1300 753 228

Email: [enquiries@qcat.qld.gov.au](mailto:enquiries@qcat.qld.gov.au)

Website: [www.qcat.qld.gov.au](http://www.qcat.qld.gov.au)