



## Notice to remedy breach

Manufactured Homes (Residential Parks) Act 2003

This form is effective from 5 September 2014

### Warning

Before signing this form you should seek independent legal advice from an independent and experienced Queensland lawyer.

**A park owner/manager or a home owner (or home owners) can complete this form** if they believe the other party to their site agreement has broken (breached) one or more of the terms of the site agreement. **Any home owner or park owner/manager who receives this form should take action** to fix the problem or dispute the breach within the time frame stated on this form. If a home owner does not take action to fix the breach, the park owner/manager may apply to the Queensland Civil and Administrative Tribunal (on 1300 753 228 or at [www.qcat.qld.gov.au](http://www.qcat.qld.gov.au)) to terminate the site agreement. If the park owner/manager fails to take action to fix the breach, the home owner/s may apply to the tribunal to obtain an order to compel the park owner/manager to remedy the breach.

### Instructions

Please complete this form in BLOCK letters. Attach extra pages if needed.

Give all references to dates as DD/MM/YYYY.

The person completing this form should make a copy of the completed notice before giving it to the other party and should make efforts to ensure the notice is securely delivered and received.

**If you need help completing this form, please contact the Department of Communities, Housing and Digital Economy on 13 QGOV (13 74 68).**

<b>Home owner/s</b>	Person 1 Preferred title <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other (specify) ..... First name ..... Last name .....
	Person 2 Preferred title <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other (specify) ..... First name ..... Last name .....
<b>Site and park</b>	Park name .....
	.....
	Site number (if applicable) .....
	.....
	Street name within park (if applicable) .....
.....	
Park address .....	
.....	
Suburb ..... State <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Postcode <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

<b>Park owner/manager</b>	Name of park owner/manager ..... ..... Address ..... ..... Suburb ..... State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Breach details</b>	What is the breach of the agreement? (Provide a short description specifying what condition of the agreement has been breached. Attach additional pages if required.) ..... ..... .....
<b>Key dates</b>	When must the problem be fixed by? <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small> Date of this notice <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small>
<b>Signature of person issuing notice</b>	Signature ..... Date signed <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small> Name (please print) .....
<b>Further information</b>	
If you would like more information, contact the Department of Communities, Housing and Digital Economy on <b>13 QGOV (13 74 68)</b> or visit our website at <a href="http://www.chde.qld.gov.au">www.chde.qld.gov.au</a>	<p><b>Regulatory Services (Department of Communities, Housing and Digital Economy)</b>  Regulatory Services administers the <i>Manufactured Homes (Residential Parks) Act 2003</i>. This includes investigating alleged breaches of the Act.</p> <p>Department of Communities, Housing and Digital Economy  GPO Box 690, Brisbane, QLD 4001  Phone: 07 3013 2666  Email: <a href="mailto:regulatoryservices@chde.qld.gov.au">regulatoryservices@chde.qld.gov.au</a>  Website: <a href="http://www.chde.qld.gov.au/regulatoryservices">www.chde.qld.gov.au/regulatoryservices</a></p> <p><b>Queensland Retirement Village and Parks Advice Service (QRVPAS)</b>  Specialist service providing free information and legal assistance for home owners and prospective home owners in residential parks in Queensland.</p> <p>Caxton Legal Centre Inc.  1 Manning Street, South Brisbane, QLD 4101  Phone: 07 3214 6333  Email: <a href="mailto:caxton@caxton.org.au">caxton@caxton.org.au</a>  Website: <a href="http://www.caxton.org.au">www.caxton.org.au</a></p>

**Seniors Legal and Support Services Centres**

Provide free legal and support services for seniors concerned about elder abuse, mistreatment or financial exploitation.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: [caxton@caxton.org.au](mailto:caxton@caxton.org.au)

Website: [www.caxton.org.au/sails\\_slass](http://www.caxton.org.au/sails_slass)

**Queensland Civil and Administrative Tribunal (QCAT)**

This independent decision-making body helps resolve disputes and reviews administrative decisions.

GPO Box 1639, Brisbane, QLD 4001

Phone: 1300 753 228

Email: [enquiries@qcat.qld.gov.au](mailto:enquiries@qcat.qld.gov.au)

Website: [www.qcat.qld.gov.au](http://www.qcat.qld.gov.au)

**Queensland Law Society**

Find a solicitor

Law Society House

179 Ann Street, Brisbane, QLD 4000

Phone: 1300 367 757

Email: [info@qls.com.au](mailto:info@qls.com.au)

Website: [www.qls.com.au](http://www.qls.com.au)

**Department of Justice and Attorney-General**

Dispute Resolution Centres provide a free, confidential and impartial mediation service to the community.

Phone: 07 3006 2518

Toll free: 1800 017 288

Website: [www.justice.qld.gov.au](http://www.justice.qld.gov.au)