



Notice of discontinuation for closure plan

Retirement Villages Act 1999 (Section 40G)

ABN: 86 504 771 740

This form is effective from 11 November 2019

About this notice

Under the *Retirement Villages Act 1999*, a scheme operator must give a notice of discontinuation for a closure plan to the chief executive and each resident in the retirement village where:

- the scheme operator has previously given a notice about cancelling registration (Form 8A) to the chief executive because the scheme operator proposed to close a retirement village scheme; and
- the scheme operator decides not to proceed with the closure.

Penalties may apply for scheme operators who do not comply with this requirement.

Note: If the scheme operator gives this notice of discontinuation to the chief executive, or one or more residents of the retirement village, any approved closure plan for the closure of the retirement village scheme, is no longer approved.

Date this notice given: DD / MM / YYYY

Part 1 – Retirement village and scheme operator details

1.1 Retirement village name and location	Retirement village name Street address Suburb State Post Code
1.2 Scheme operator details	Name of entity that operates the retirement village (scheme operator) Australian Company Number (ACN) Address of registered office Suburb State Post Code Date entity became operator DD / MM / YYYY

Part 2 – Decision to discontinue closure**2.1 Proposed closure type**

What type of closure is proposed for the retirement village scheme?

Temporary closure

Expected length of temporary closure is

Permanent closure

2.2 Reason for discontinuing closure

What is the purpose / reason for discontinuing the proposed closure?

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Part 3 – Confirmation and signature

I, (full name)

of (address)

being the scheme operator of the retirement village or the agent/representative of the scheme operator of the retirement village, certify the information in this notice about cancelling registration is correct as at DD / MM / YYYY.

Position (scheme operator/agent or representative of scheme operator)

Signature Date DD / MM / YYYY

Part 4 – Lodgement of notice

Please send the completed notice to the chief executive of the Department of Housing and Public Works.

By mail:

Regulatory Services
Department of Housing and Public Works
GPO Box 690
Brisbane QLD 4001

By email:

regulatoryservices@hpw.qld.gov.au

If you require any assistance, please phone Regulatory Services on 07 3008 3450.

Further information

If you would like more information, contact the Department of Housing and Public Works on 13 QGOV (13 74 68) or visit our website at www.hpw.qld.gov.au

Regulatory Services, Department of Housing and Public Works

Regulatory Services administers the *Retirement Villages Act 1999*. This includes investigating complaints and alleged breaches of the Act.

Department of Housing and Public Works
GPO Box 690, Brisbane, QLD 4001
Phone: 07 3008 3450
Email: regulatoryservices@hpw.qld.gov.au
Website: www.hpw.qld.gov.au/housing

Queensland Law Society

Find a solicitor
Law Society House
179 Ann Street, Brisbane, QLD 4000
Phone: 1300 367 757
Email: info@qls.com.au
Website: www.qls.com.au

Queensland Civil and Administrative Tribunal (QCAT)

This independent decision-making body helps resolve disputes and reviews administrative decisions.
GPO Box 1639, Brisbane, QLD 4001
Phone: 1300 753 228
Email: enquiries@qcat.qld.gov.au
Website: www.qcat.qld.gov.au