



Application for review of a decision

Residential Services (Accreditation) Act 2002

This form is effective from 3 September 2018

ABN: 86 504 771 740

OFFICE USE ONLY

Date received

Application number

A:

For review by

Date

Decision

Instructions

This form needs to be completed to apply for a review of a decision for a residential service, as required under Section 156 of the *Residential Services (Accreditation) Act 2002* (the Act).

Please note:

- The Notes accompanying this form should be read before completing this form
- Use BLOCK letters when you fill out this form
- Attach extra pages if necessary
- All dates should be DD/MM/YYYY
- If you require further information regarding this form, please contact Regulatory Services on 07 3008 3450 or Department of Communities, Housing and Digital Economy on 13 QGOV (13 74 68) for after hours enquiries.

Privacy statement—Please read

The Department of Communities, Housing and Digital Economy is collecting your personal information in accordance with the *Residential Services (Accreditation) Act 2002* in order to process your application. Your personal information will also be provided to the public upon request through the Register of Residential Services or may be disclosed to the Residential Tenancies Authority, the Office of the Public Guardian, the Department of Justice and Attorney General or to other Federal, State and Local government agencies in the performance of a function of, the *Residential Services (Accreditation) Act 2002* or as required or permitted by law. Your personal information will be handled in accordance with the *Information Privacy Act 2009*.

Fee

No application fee is applicable.

Part 1—Application for review of a decision

Interested person

See attachment.

If there is insufficient space on this form you may attach additional information.

I (insert name of interested person)

hereby apply for a review of the decision made under Section (insert Section name below)

.....
of the *Residential Services (Accreditation) Act 2002* (insert reviewable decision—see attachment)

..... for the

residential service at which was received on

.....
DD / MM / YYYY

The reasons for seeking a review of the decision are:

.....
.....
.....
.....
.....
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.....
.....

Part 1—Application for review of a decision continued

The reasons for seeking a review of the decision (continued)

The following documentation is provided in support of the application for a review of the decision (insert description of documents provided):

Part 2—Lodgement details

Lodgement

Please post the completed application and any supporting documentation to:

Regulatory Services
Department of Communities, Housing and Digital Economy
GPO Box 690
Brisbane QLD 4001.

If you would like more information or assistance regarding this application, contact Regulatory Services on 07 3008 3450, email regulatoryservices@chde.qld.gov.au, or visit our website at www.chde.qld.gov.au

After hours enquiries can be made to the Department of Communities, Housing and Digital Economy on 13 QGOV (13 74 68).

Attachment—Application for review of a decision*Residential Services (Accreditation) Act 2002*

Section 156

Interested Person	Reviewable Decision
Applicant for registration of a residential service.	To refuse to register the service (s 10(4))
Service provider for a residential service.	<ul style="list-style-type: none">• To cancel registration of the service (s 15(3))• To refuse to accredit the service 47(4))• To accredit the service on a condition (s 47(5))• To refuse to renew the accreditation of the service (s 50(5))• To renew the accreditation of the service on a condition (s50(6))• To refuse to extend the period of accreditation (s 51(3))• To refuse to amend the accreditation of the service in a way the service provider has applied for (s 53(3))• To amend the accreditation of the service other than in a way the service provider has applied for 54(3) or 55(2))• To cancel the accreditation of the service (s 57(3))• To refuse an application for a replacement accreditation certificate (s 60(3))• To refuse an application to amend the registration of the service to show new premises as the registered premises 64(4))
Applicant for registration as the service provider for a registered service.	<ul style="list-style-type: none">• To refuse to register the applicant as the service provider for the service (s 61(4))
Personal representative of the estate of a service provider who has died.	<ul style="list-style-type: none">• To refuse to extend the transitional registration period (s 70(5))
Applicant for registration of a continuing service under part 13.	<ul style="list-style-type: none">• To register the service on a condition (s 190(2))