



# Building Newsflash

## USE OF FORM 19 – REQUEST FOR DEVELOPMENT INFORMATION

### Purpose

The Department has been informed that some practitioners believe that Form 19 is a mandatory form, in that it must be lodged with local government for each application as part of site investigations undertaken by applicants and private certifiers.

### Legislation

*Standard Building Regulation 1993* provides the following:

#### **Section 6 Meaning of “available for inspection”**

- (5) If a person authorised to inspect the documents applies to the local government or the assessment manager in the approved form for a copy of the document, or part of it, the local government or assessment manager must give the person the copy.
- (6) If the assessment manager is a local government, the local government may fix a fee under the *Local Government Act 1993*, section 1071A, for –
  - (a) giving the person a copy of the document; or
  - (b) making the document available for inspection.

### Interpretation

Form 19 is an approved form, which was developed by the Department for use by applicants and private certifiers to streamline the provision of these documents. Local governments and assessment managers **must** accept the form **if** it is submitted as a request for development information. There is no requirement to submit the form in the event that no development information is needed to assess the building application.

On Form 19 there is provision to indicate which documents/information applicants or private certifiers are requesting. For items ticked, the local government is to provide all development information in its possession that may affect the assessment of an application for building work approval on the subject site.

### Further information

For further information please contact Sophie Henderson, Senior Advisor – Legislation on telephone 3237 1703.